In attendance:

- Dara Betz DMC Director, Workforce Programs/Corporate Services
- Teresa Lawrence DMC Program Manager, Workforce Programs
- Juan Castillo DMC FB Carpentry Teacher
- Shayd Speed FB CTE Coordinator

Topics discussed:

- 9 seniors will take the HBI IBC Certification Exam in the Spring. Shayd Speed will
 coordinate with Michelle Avalos, DMC Continuing Education, and Jared Lynch, DMC
 Instructor, will administer the online exam. DMC will bill FB for the testing vouchers.
 Michelle Avalos will follow up on 504 accommodations needed for specific students on
 the exam. There are practice tests Mr. Castillo will give to the students to prepare for the
 exam.
- Dara discussed offering NCCER Certification Testing after this year. She clarified that the HBI exam is geared towards commercial & residential construction; whereas, NCCER is aimed at refineries and industrial construction.
- Mr. Castillo will plan out the NCCER module testing schedule for 25-26.
- Lab inspection went well; Shayd Speed will be ordering a non-flammable cabinet to house paint, etc., safety poster and a first aid kit. She requested maintenance to convert all electrical outlets to GCFI.
- Dara left a folder for Mr. Castillo and Shayd Speed with NCCER test information.